

Chatelech PAC Meeting – Minutes
Oct 3rd, 2025, 6:00pm, CSS Library

In attendance: Corina Akeson (Chair, Interim Hot Lunch Coordinator), Kate Hayward (Vice Chair), Rae-dene Pedneau (Principal), Rowdy Rody (Parent), Kate McLaughlin (Treasurer), Jana Curll (D-PAC Rep), Jeni Stafford (Parent), Alison Liddicoat (Vice Principal), Shannon Rody (Parent), Nicole Bodmer (Parent and Grad rep), Mariel Yglesias (teacher),

Regrets: Alexandra Hennessey (secretary)

6:00pm Greetings Welcome

Land Acknowledgement
Introductions

6:02pm Call to Order

6:10pm Approvals

Motion to accept agenda with adjustment of moving Grad Update up to before Community school by Jana, 2nd by Kate M. All in favour. Motion carried.

Need to standardize how names are recorded in the attendance list. Agreed that we will use full names, as per the attendance sheets.

Adjustments requested to the previous minutes - 1)Attendance; names and correct spellings. Rae-dene (lower case d), Alison (single, not double ll). 2) Elections: minutes need to reflect that Kate M accepted the nomination for treasurer and was elected by acclimation. 3) Grad Parent Liaison: The action item about grad lead needs to be moved to the appropriate section.

Motion to accept minutes with changes from September 15 by Jana, 2nd by Rowdy. All in favour. Motion carried.

6:15pm Chair's Address

Following up on action items from the last meeting - Parent support for learning the new microsoft teams, Rae-dene to send out the email flyer to update parents so they can help their kids if needed accessing the new programs.

Grad lead parents have stepped forward to get the ball rolling with fundraising.

Corina is working on updating the funds request forms and process for teachers, **Action item** -Corina to connect with Kate M about digitizing the process for efficiency.

6:22pm Treasurers Report

Kate M and Vanda have connected and begun the process of handing over the treasurers portfolio, Kate M still needs banking access but that is coming. Updated minutes showing she was elected are needed. Some signatures will be needed from Corina and Kate H the current signing authorities on the accounts. Kate M will connect with Luba to familiarize herself with the school processes.

We were successful in our application for the gaming grant, the amount will be announced next month.

Action item - Kate M to schedule a board meeting to finalize the budget for the 25/26 school year to be presented at the next meeting.

No Formal report presented

6:30pm Funding Requests

Ms. Yglesias, textiles teacher for both senior and junior classes is requesting funds to host workshops for all the grade 8 students as it is one of the elective blocks all rotate thru. Students have indicated that they would like to broaden their connections with Indigenous learning and currently this is happening by exploring plant medicines through beading. By teaming up with Deer Crossing the Ant Farm students will experience two workshops on animal medicines with a focus on bear medicines through the use of puppets, fiber arts and storytelling.

Total cost would be \$3000, ask is \$1500 for PAC to cover and Deer Crossing the Ant Farm has offered to match support.

Ms. Yglesias would also like to offer workshops from Deer Crossing the Ant Farm to her Sr textiles class in second semester. These workshops would focus on upcycling, sustainability and resistance through fashion and support the senior curriculum focusing on garment design. The cost of these workshops would be \$900, again Deer Crossing the Ant Farm is offering the support half the total cost so the ask from PAC is \$450.

7:05pm Principals Report

Leadership students and teachers held two important and impactful events:

Last Friday, our leadership students—supported by Lisa Allen, our Indigenous Support Teacher—welcomed shíshálh Nation members and other Indigenous school staff, Elders, and community members who have supported our school to a tea with bannock (made by Michelle Dixon) and other treats. This heartfelt gathering organized by students was a

small act of appreciation as we approached the **National Day for Truth and Reconciliation** on **September 30th**. It was an honour to be invited to share in this special moment.

We held an assembly to recognize the National Day for Truth and Reconciliation. This student-led event is a powerful opportunity for reflection and learning, and we are proud of the meaningful leadership our students continue to demonstrate. The assembly featured the story the Chanie Wenjack and [*The Secret Path*](#) and highlighted the Truth and Reconciliation Commission's [94 Calls to Action](#) with a focus on individual support and action.

Photo Day

- Wednesday, October 8
- Retakes – Nov. 14

Grad Items:

- Grade 12 Literacy Assessment – Nov. 3 and 4
- Winter Formal Planning for Turn Around Day – January 28th
- Grade 6/7 Dance – planning underway
- Grad photos are Nov. 4 – 7
- Haunted House planning has begun

Early Dismissal:

- This week – Wed/Thurs.

Upcoming:

Outdoor Ed Camping to Keats (Mr. Mani) Oct. 7/8
Courthouse in Vancouver Field Trip (Ms. Kennelly) Oct. 22
Train in Trades to VCC – test and explore campus Oct. 15 (Ms. Masich)
Beaty Biodiversity Museum – Nov. 14th (Ms. Varty-MacDonald)
DSLTL (District Student Leadership) @ CSS on Thursday
Informal Learning Updates – going home this week for semester this week.
Parent Teacher Conferences – 5:00 – 7:00pm - Oct. 14th

7:10pm Grad Lead Report

Nicole Bodmer will be a fundraising contact for the grad parents this year. Grad would like to continue with the tradition of a raffle and burger and beverage night, both of which require the use of the PAC's gaming license .

Action Item - Nicole to coordinate with Kate M to apply for the appropriate licenses, Nicole to provide additional details for the application, date of sales, total number of tickets, prizes.

Action Item - Corina to provide Nicole with historical documents on past grad information.

7:25pm Community Schools Report

Lunch and Breakfast programs are running strong, student volunteers have been

helping with distribution. Currently looking for a volunteer for Thursdays at lunch. Additional snacks are always available in the Nest, please see the youth care worker or any staff to access the Nest if the door is locked.

Community Schools will be launching a gift card drive to help support students through the holidays. PAC to help get the word out.

Action Item - Jana to connect with Justine and create a template graphic for the gift card drive advertising.

Please see the attached document for the full report.

7:35 DPAC Report

Active Travel week is underway, elementary schools are hosting events Oct 6-10

SD 46 and DPAC are hosting a workshop for PAC reps Oct 30, 2025 on Compassionate Systems. Chateleah PAC can send two delegates, any interested parties should contact Corina.

Meetings are looking at being relocated to the Early Learning Center in Sechelt to ensure reliable virtual participation options

Full minutes attached.

7:40 Trustee and Student Trustee

September reports are attached.

7:45pm Hot Lunch

Hot lunch is up and running, thank you to all parents that have already signed up, new parent volunteers are in the process of being trained. Corina, Kate and Alex are all able to train new volunteers.

Looking for a volunteer to connect with local food vendors to explore new options for entrees for the hot lunch program. Anyone able to help out please contact Corina at chatpacchair@gmail.com

Looking for assistance to write a grant for the Regional District for their Waste Reduction grant. The goal would be to have reusable plates and bowls to use with the hot lunch program.

Action Item - Corina to connect with the Environmental Club to see if this is something they would be willing to help out with.

7:55pm Business

Ongoing call for nominations for hot lunch coordinator

All funding requests can be sent to chatpacchair@gmail.com

Communication protocol for PAC Board to communicate with the parent community is to email Andrea and CC Rae-dene and Alison.

PAC requests that the past minutes get updated on the website also need to update and advertise the PAC facebook page so parents know where to look for information.

Action Item - Board members are to email in a photo to add to the school website PAC page

Funding Request discussions:

All members expressed interest and appreciation for the textile proposals and appreciation for the support offered by Deer Crossing the Ant Farm.

Rowdy moves that PAC covers the full amount of \$1500 for the grade 8 class workshops. Jeni seconded, all in favour. Motion carried.

Jeni moves that PAC covers the full amount of \$450 for the Sr textile class workshops, Jana seconded, all in favour. Motion carried

Action Item - Corina to email Ms. Yglesis to inform her of PACs support and arrange the payment details.

Priorities for the year discussions tabled for the next meeting, some ideas brought up included workshops for digital literacy and substance abuse.

Community Events

Open learning options are available to help reduce barriers for entry level higher education, check out sites like crash course learning and gostudyhall.com

Motion to adjourn 8:19pm

Next meeting: October 3th, 6:00pm in the Chatelech Library

Quick glance Action items:

Alex Adjust previous minutes as requested and send a copy to Kate M

Corina to connect with Kate M about digitizing the funding request process/forms for efficiency.

Kate M to schedule a board meeting to finalize the budget for the 25/26 school year to be presented at the next meeting.

Nicole to coordinate with Kate M to apply for the appropriate licenses, **Nicole** to provide additional details for the application, date of sales, total number of tickets, prizes.

Corina to provide Nicole with historical documents on past grad information.

Corina to connect with the Environmental Club to see if this is something they would be willing to help out with winning a WRIP grant for reusable dishes.

Jana to connect with Justine and create a template graphic for the gift card drive advertising.

All Board members are to email Corina a photo to add to the school website PAC page

Corina to email Ms. Yglesis to inform her of PACs support and arrange the payment details.