

PAC Meeting Nov 18, 6:30pm – rescheduled from Nov 4

(Hybrid: Google Meet & in person at Corina's home)

In Attendance – Corina, Kate, Vanda

Online – Brandee, Jana, Stacey, Shannon and Rowdy

Regrets – Kundi (technical issues)

6:37 Meeting called to order

Additions to the agenda – Jana asked for website/social media to be added to growing our PAC discussion, Funding Requests were moved up to the Treasurer's Report as Vanda has to leave early.

Vanda moved that we accept the amended agenda and Brandee seconded, motion passed.

Past months minutes reviewed, Vanda motioned we approve the minutes, Jana seconded, motion passed.

Treasurer's Report

Account balance \$22,709.93, not all hot lunch deposits/expenses are up to date

Gaming Account balance \$16,707.03 – gaming grant has been deposited for the 24/25 year.

Action item – we need to contact Gretchen to cash her bursary cheque.

Funding for capstone projects was brought up; need clarity on what capstone projects are, what support from PAC would look like, criteria, how to ensure equity in access to funds.

Action item – add Capstone support discussion to December meeting agenda

Jana Moves that we accept the treasurer's report as presented, Rowdy seconds, all in favour, motion passed.

Funding Request Discussion

- Smartboard replacement, Mr Quinn

Last meeting we moved to cover cost to replace the smart board pending inquiry of possible school support. Kate, Corina and Mark met and discussed. There is no additional funds available this year. There are tech grants available through outside companies (Best Buy/ Telus) but not open for application at this time.

Action Item – Corina to follow up with Mr Quinn to discuss purchase of the board.

- Tech Club AV

Still need numbers regarding hard cost for 2 speakers and wires. Request remains on the agenda until more information is provided

Action item – Corina to follow up with Tech Club rep.

- Retractable barriers for the hot lunch line

Ms. Leskie submitted a request for new barriers as the current ones are falling apart and currently taped together. Currently there are 2 EAs needed to monitor the lunch lines. Double line barriers makes it hard for students to cut lines etc. Total request for 8 new stanchions is around \$2600.

Discussion around the cost being too high, could alternative options be explored; could the shop class make a set of barriers? Can they be purchased second hand? Is it possible to modify the cheaper single barrier ones to work? General consensus is the cost is too high to support at this time.

Action item – Corina to communicate with Ms Leskie

No Community schools report available this meeting

Principal's report (from email communications)

- Report cards are going out next week
- We had both a wonderful Halloween and Remembrance Day assemblies. Great work by our student leaders
- Challenges from inclement weather. Making plans to address communication when we have power outages.
- Planning started for festive events in December (Hard to believe that it is only 5 weeks until winter break)

New Trustee report will be available soon. Our dates for having a trustee attend our meeting has been communicated, Dec 2nd and May 5th.

DPAC – below is Jana's DPAC report

DPAC Report from Oct 24, 2024

For full minutes and reports please visit:

<https://sd46.bc.ca/wp-content/uploads/October-2024-DPAC-Minutes.pdf>

All parents and caregivers are encouraged and welcome to attend all DPAC meetings.

- Guest Speaker: Valerie Tremblay presented on the 2-part language exchange program. Interested PACs can contact 1-604-993-0174 or frenchtogo.ca
- Guest Speaker: Cheryl Wilson, SD46 Careers Coordinator presenting on Student Career Opportunities and Prep. www.career-programs.sd46.bc.ca Questions: cwilson@sd46.bc.ca 604.886.8647 / 604.740.2738

- There was a discussion about what PACs should actually fund vs. what schools should fund. Rachel Eastman will send DPAC reps a questionnaire.
- 2024-25 BOD was voted in:
 - Chair - Rachael Eastman (PHSS)
 - Vice Chair - Tamara Hedden (CGE)
 - Secretary / BCCPAC Rep – Miyuki Shinkai (ESS/BCCPAC)
 - Treasurer – Jennifer Olson (MPES)
 - Director-at-Large – Marissa Fischer (CGE), Jana Cull (CSS), and Scott Davis (ESS, past-chair advisor)
- Spending motions voted in for \$750 x 2 for Matty Devenish's workshop '*Exploring Problematic Screen Use in a Dopamine Saturated Society*'. Lower Coast (either CGE or RES) and then possible Upper Coast (tbd) presentation.
- **Trustee Report Summary below. Full report can be viewed here: <https://sd46.bc.ca/trustee-monthly-report-october-2024/>**
 - Efforts will be centred around engagement and implementation of the 2024-29 Strategic Plan, involving staff, students, families rights holders and community partners.
 - October 29th was the Compassionate Systems engagement meeting
 - Nov 1st saw the rollout for student transit passes (S-Pass)
 - A Trustee liaison will be attending PAC meetings twice a year, fall and spring.
 - Public Budget Consultation on Nov 29th 5-7pm at CSS, and with DPAC on Nov 28th during the meeting.
 - Next public board meeting is Nov 13th at 7pm
- Food Safe funding proposal was brought forward and will be discussed in November.

Student Trustee Report can be found here.

<https://sd46.diligent.community/document/f833e519-8ce6-4919-bfb4-63b82a914b59/>

****The next DPAC meeting is Nov 28, 2024 at 7pm in the SBO boardroom or over zoom.**

<https://sd46.bc.ca/families-and-students/dpac/>

DPAC is hosting a second workshop with Matty Devenish on the upper coast; the first workshop was on Nov 16th at Robert's Creek Elementary School. Workshop was on reducing technology and the effects of screen time on youth and anxiety. Rowdy attended and felt it was worthwhile for all parents to try and get on the same page. The impacts of technology on teen life is staggering. Workshops are for parent education at this time.

Action Item – Jana to report back to DPAC that CSS PAC can host event (given approval from administration) if no other schools are available.

Action Item – Shannon R. to look into other options for tech reduction workshops for both students and parents.

Grad update – no word on who the parent lead is for grad

Action Item – Corina to confirm parent lead.

Hot Lunch rerport - Stacey/ Corina*

Currently running well, still recruiting volunteers. Midyear clean needs to be scheduled; date to be determined (parked until Dec.2). Some Hot Lunch gift cards from last year are still uncollected, some will need to be mailed. Questions around Monday use of the kitchen, is there a current sign up sheet? Who is administrating requests? Groups wishing to use the kitchen need to go through a training process to ensure the kitchen is set back to rights when they are done.

*Hot Lunch committee had a preliminary meet, and the date for the next committee meeting needs to be set (Parked until Dec. 2)

Action item - Process of kitchen use needs clarification. Corina to inquire.

Action Item – photo board needs to be updated, Stacey to investigate how we go about doing this.

New Business:

Still need to find a secretary , Kate to continue filling in as needed.

Correspondence from parents:

Concerns regarding access to the Snoozlin room, Corina and Mark reached out to the Shine On program and received this response:

The space is open to all students and any student who comes to the space for whatever reason, is always welcome. If there is a misconception about the accessibility of the space, here are some suggestions to clear the air:

- we can put some announcements out to encourage students to use
- we could place a little info blurb in the weekly update for families to read
- We could put some signage up out the door providing information

Also, if the student came to Room 126 the door is now often closed to support students in that space. 127 is often open to all students.

Please let me know if any of these would be helpful. We encourage the space to be used by all and want to remove any barriers!

Action Item – Kate to follow up with Gillian regarding signage for door.

Staff Appreciation traditionally happens in December and June, need to confirm with Mark if gift cards would be appreciated or if staff would prefer a lunch?

Growing our PAC

Need to have a digital presence that we can easily update, facebook? Website?

If we chose to create a website, Jana is volunteering to create and update, cost would be \$100 for the domain name for 3 years and about \$100 a year to run.

Need to streamline communication as parents are overrun with emails and most don't get read.

Action Item – add website to the Dec agenda and make a motion.

Everyone agrees that a hybrid meeting option is ideal for PAC meetings. Google Meet was not a smooth platform due to lack of experience.

Would like to try having social gathering time or off site meetings to engage more parents. Elphi tried this last month, we need to check in with them and see how it went.

Kate and Corina attended a DPAC/SD46 workshop Effective Meetings, Collaborative Work and Compassionate Systems Leadership. Carolee hosted and would be great to bring her to a PAC meeting to lead some exercises. Lots of discussion about engaging parents and growing our networks.

8:40 Kate moved to adjourn the meeting, Rowdy seconded, all in favour.

Next meeting is December 2nd at 6:30 pm. Social gathering opportunity for all CSS Parents and caregivers to be offered prior to the meeting 5:30 - 6:30.

Action Items:

- Vanda - contact Gretchen re: her bursary cheque; enlist Mark to assist
- Corina - add Capstone support discussion to December meeting agenda
 - follow up with Mr Quinn to discuss purchase of the board.
 - follow up with Tech Club rep. about request
 - communicate with Ms Leskie about barrier request/ options
 - confirm Grad parent lead/ liaison.
 - Process of kitchen use/ booking needs clarification.
 - add website discussion/ motion to the Dec agenda
- Jana - to report to DPAC: CSS PAC can host event (pending approval from Admin) if needed
- Shannon R. - to look into other options for tech reduction workshops for both students and parents.
- Stacey - Coordinate HL kids photo board update with EA's
- Kate - follow up with Gillian regarding signage for Snoozlin door.

